1. Launching Programs

Double-click your mouse on the program that you want to run.

Or use the keyboard to highlight the program, and then hit ENTER. To highlight, hit the item's first letter. Or use the arrow keys, PgUp, PgDn, Home, or End.

If you hold down SHIFT as you launch the program, your program will run as an icon.

2. The FILE Menu (Alt+F)

EDIT MENU ITEMS (Alt+E) brings up the MOO Menu Editor for creating and modifying MOO menus.

QUIT MOO (Alt+Q) closes the MOO menu program.

3. The SIZE Menu (Alt+S)

BIG MOO (Alt+B) makes MOO into a listbox centered on the screen. You can execute programs using the mouse or keyboard. Double-clicking on the titlebar turns MOO into a Titlebar MOO.

TITLEBAR MOO (Alt+T) makes MOO into a titlebar. To execute a program, hit its first letter (or use the cursor keys) until you see the program's name; then hit ENTER.

A Titlebar MOO gives a convenient way to launch additional programs while other programs are running. It gives you quick access to all your programs -- and yet takes only about 2% of your screen.

Instead of hitting ENTER, you can execute a program by either (1) holding down the CTRL-key and double-clicking on the titlebar, or (2) double-clicking on the titlebar with the **right** mouse button.

ICON MOO (Alt+I) makes MOO into an icon. To execute a program, hit its first letter (or use the cursor keys) until you see the program's name; then hit ENTER.

If you want to highlight an Icon MOO without opening its control menu, click once on the icon itself (not on its title). Click on the title if you want to drag the icon or open its control menu.

If there's an item that you run a lot (e.g., the DOS prompt), you might find it convenient to keep an Icon MOO set to that item at the bottom of the screen.

Instead of hitting ENTER, you can execute a program by either (1)

holding down the CTRL-key and double-clicking on the icon's title, or (2) double-clicking on the icon itself (not on its title) with the **right** mouse button.

4. The HELP Menu (Alt+H)

LAUNCHING PROGRAMS displays what you are now reading.

ABOUT MOO gives you general information about MOO.

5. The CONTROL Menu (Alt + spacebar)

This gives you access to the menubar commands when running MOO as a titlebar or as an icon.